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MR. ANDREW J. SHEEHAN  
TOWN MANAGER  
SUDBURY TOWN HALL  
FLYNN BUILDING  
278 OLD SUDBURY ROAD  
SUDBURY, MA 01776

June 15, 2026

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH May 31, 2026

GENERAL LEGAL SERVICES (R)

04/03/2026	LFG	LEGAL RESEARCH, TELEPHONE CONFERENCE WITH AND E-MAIL TOWN CLERK RE: PUBLIC RECORDS STATUS OF ELECTION-RELATED RECORDS.	0.70
04/07/2026	LSS	PROVIDE OPINION TO ASSISTANT TOWN MANAGER RE: BASIS FOR SELECT BOARD MEETING IN EXECUTIVE SESSION.	0.40
05/01/2026	BWR	POLITICAL SIGNS - REVIEW ISSUES RE: USE OF REVOLVING FUND FOR SIGNS.	0.60
05/01/2026	JAD	CONSTABLES - DRAFT OPINION, LEGAL RESEARCH RE: TOWN'S ABILITY TO LIMIT AUTHORITY OF CONSTABLES.	2.00
05/01/2026	LSS	POLITICAL SIGNS - REVIEW FACTS AND LEGAL ISSUES AND PREPARE RESPONSE TO PROHIBITION ON USE OF PUBLIC FUNDS FOR POLITICAL CAMPAIGNING FOR TOWN MEETING.	1.90
05/04/2026	LSS	CANNABIS DELIVERY - REVIEW FACTS AND LEGAL ISSUES AND EXCHANGE E-MAILS WITH TOWN MANAGER RE: ACTIONS REQUIRED UNDER NEW STATE LAW.	0.30
05/06/2026	LSS	REVIEW CORRESPONDENCE FROM ASSISTANT TOWN MANAGER AND TELEPHONE CONFERENCE WITH TOWN MANAGER AND ASSISTANT TOWN MANAGER RE: DEMAND LETTER FROM SPS UNION MEMBERS.	0.50
05/11/2026	EMB	ATKINSON POOL - BEGIN REVIEWING AND REVISING AGREEMENTS FOR USE OF POOL.	0.30
05/12/2026	EMB	ATKINSON POOL - CONTINUE REVIEWING AND REVISING AGREEMENTS FOR USE OF POOL.	0.60
05/12/2026	LSS	PUBLIC RECORDS REQUEST - TELEPHONE CONFERENCE AND EXCHANGE E-MAILS WITH COMBINED FACILITIES DIRECTOR RE: PRODUCTION OF DOCUMENTS.	0.30
05/13/2026	LSS	ATTEND WEEKLY VIDEO MEETING WITH TOWN MANAGER AND ASSISTANT TOWN MANAGER.	0.70
05/14/2026	LSS	PUBLIC RECORDS REQUEST - TELEPHONE CONFERENCE WITH COMBINED FACILITIES DIRECTOR; REVIEW PLAN OF LAND AND EASEMENT MATERIALS.	0.60
05/15/2026	EMB	ATKINSON POOL - CONTINUE REVIEWING AND REVISING	1.20

		AGREEMENTS FOR USE OF POOL.	
05/15/2026	LSS	COMMUNITY PRESERVATION COMMITTEE - REVIEW FACTS AND LEGAL ISSUES RE: USE OF COMMUNITY PRESERVATION COMMITTEE FUNDS FOR LIBRARY RENOVATION PROJECT.	0.30
05/19/2026	LSS	PUBLIC RECORDS REQUEST - TELEPHONE CONFERENCES WITH COMBINED FACILITIES DIRECTOR RE: BUTLER PLACE EASEMENT.	0.30
05/19/2026	LSS	INTERNET ACCESSIBILITY - REVIEW FACTS AND LEGAL ISSUES RE: AMERICANS WITH DISABILITIES ACT REQUIREMENTS.	2.30
05/20/2026	EMB	ATTEND WEEKLY VIDEO MEETING WITH TOWN MANAGER AND ASSISTANT TOWN MANAGER (NO CHARGE).	1.00
05/20/2026	LSS	PUBLIC RECORDS REQUEST - TELEPHONE CONFERENCES WITH TECHNOLOGY ADMINISTRATOR RE: RESPONSIVE DOCUMENTS; REVIEW SEARCH RESULT DOCUMENTS.	1.40
05/20/2026	LSS	COMMUNITY RIDES PROGRAM - REVIEW PROGRAM POLICY.	0.50
05/20/2026	LSS	ATTEND WEEKLY VIDEO MEETING WITH TOWN MANAGER AND ASSISTANT TOWN MANAGER.	1.00
05/20/2026	MER	INTERNET ACCESSIBILITY - CONTINUE TO REVIEW FACTS AND ANALYZE LEGAL ISSUES RE: ADA WEBSITE REGULATIONS.	0.10
05/21/2026	BWR	PREPARE MATERIALS FOR CONFLICT OF INTEREST TRAINING (NO CHARGE).	0.50
05/21/2026	LSS	RECALL ELECTION - REVIEW FACTS AND LEGAL ISSUES RE: NEXT STEPS RESULTING FROM PASSAGE OF TOWN MEETING ARTICLE.	0.50
05/22/2026	LSS	PUBLIC RECORDS REQUEST - REVIEW RECORDS.	0.50
05/26/2026	LSS	RECALL ELECTION - REVIEW FACTS AND LEGAL ISSUES RE: CITIZEN'S PETITION.	0.50
05/26/2026	LSS	CAMPANA TRUST - EXCHANGE E-MAILS WITH FRIENDS OF SENIOR CENTER COUNSEL RE: STATUS OF MATTER.	0.10
05/26/2026	LSS	PUBLIC RECORDS REQUEST - REVIEW DOCUMENTS FOR RESPONSIVENESS DETERMINATION; EXCHANGE E-MAILS WITH TECHNOLOGY ADMINISTRATOR.	1.90
05/27/2026	JMA	REVIEW AND LEGAL RESEARCH RE: SOCIAL MEDIA MATTER AND CONSTITUTIONAL CONSIDERATIONS; E-MAIL COMMUNICATIONS DIRECTOR RE: SAME.	0.40
05/27/2026	LSS	PUBLIC RECORDS REQUEST - TELEPHONE CONFERENCE WITH TECHNOLOGY ADMINISTRATOR AND RECORDS ADMINISTRATIVE OFFICER; REVIEW DOCUMENTS FOR RESPONSIVENESS TO REQUEST.	3.80
05/28/2026	LSS	RECALL ELECTION - REVIEW FACTS AND LEGAL ISSUES RE: PROCEDURE TO FILE SPECIAL LEGISLATION.	0.60
05/29/2026	BWR	PREPARE MATERIALS FOR CONFLICT OF INTEREST LAW TRAINING (NO CHARGE).	2.50
05/29/2026	LSS	RECALL ELECTION - REVIEW FACTS AND LEGAL ISSUES RE: MEMORANDUM REGARDING NEXT STEPS ON FILING LEGISLATION.	2.90
05/29/2026	LSS	MUNICIPAL ASSISTANCE COORDINATOR HOST AGREEMENT - REVIEW DRAFT GRANT AGREEMENT FROM DEPARTMENT OF ENVIRONMENTAL PROTECTION.	0.90
05/29/2026	MAD	RECALL ELECTION - DRAFT E-MAIL TO TOWN MANAGER RE:	1.60

NEXT STEPS FOR RECALL SPECIAL ACT; REVISE INTO MEMORANDUM FORMAT.

05/30/2026	MAD	RECALL ELECTION - FURTHER REVISE MEMORANDUM TO TOWN MANAGER RE: NEXT STEPS; SEND TO TOWN.	1.20
		SUBTOTAL:	<hr/> 34.90 \$2,851.37

GENERAL LABOR SERVICES

05/01/2026	DCJ	REVIEW FACTS AND LAW RE: TERMINATION ARBITRATION.	0.30
05/01/2026	DCJ	TELEPHONE CONFERENCE WITH TOWN MANAGER RE: EMPLOYEE PERFORMANCE ISSUES.	0.20
05/04/2026	DCJ	REVIEW AND RESPOND TO E-MAIL FROM TOWN MANAGER RE: LETTER OF COUNSELING LETTER.	0.30
05/08/2026	DCJ	SUDBURY PUBLIC SCHOOLS - REVIEW E-MAILS RE: DEMAND FOR VIOLATION OF WAGE STATUTE.	0.30
		SUBTOTAL:	<hr/> 1.10 \$275.00

SUDBURY HOUSING TRUST

05/21/2026	LSS	16 STONE ROAD - REVIEW OFFER, FACTS AND LEGAL ISSUES; TELEPHONE CONFERENCE AND EXCHANGE E-MAILS WITH TOWN STAFF; BEGIN TO PREPARE PURCHASE AND SALE AGREEMENT.	1.30
05/22/2026	LSS	16 STONE ROAD - TELEPHONE CONFERENCES WITH TOWN STAFF AND SELLER'S COUNSEL RE: TERMS OF ACQUISITION AND EXECUTION OF PURCHASE AND SALE AGREEMENT.	1.40
05/26/2026	LSS	16 STONE ROAD - REVIEW E-MAIL FROM BROKER. REVIEW OFFER TO PURCHASE; REVIEW PROPOSED USE AND OCCUPANCY AGREEMENT; EXCHANGE E-MAILS WITH TOWN STAFF; TELEPHONE CONFERENCE WITH SELLER'S ATTORNEY.	0.80
05/27/2026	LSS	16 STONE ROAD - REVIEW AND REVISE PURCHASE AND SALE AGREEMENT; TELEPHONE CONFERENCE WITH SELLER'S ATTORNEY RE: EXTENSION OF PURCHASE AND SALE AGREEMENT.	0.80
05/28/2026	LSS	16 STONE ROAD - EXCHANGE E-MAILS WITH SELLER'S ATTORNEY AND TOWN STAFF RE: PURCHASE AND SALE AGREEMENT.	0.30
05/29/2026	LSS	16 STONE ROAD - TELEPHONE CONFERENCE WITH BROKER AND TOWN STAFF AND EXCHANGE E-MAILS WITH SELLER'S ATTORNEY RE: PURCHASE AND SALE AGREEMENT; REVIEW AND REVISE PURCHASE AND SALE AGREEMENT.	3.60
		SUBTOTAL:	<hr/> 8.20 \$2,050.00

CONSERVATION RESTRICTION

05/27/2026	LSS	OESCHLE CONSERVATION RESTRICTION - REVIEW AMENDMENT TO CONSERVATION RESTRICTION; EXCHANGE E-MAILS WITH TOWN STAFF RE: APPROVAL AS TO FORM.	2.40
		SUBTOTAL:	<hr/> 2.40 \$600.00

ELECTIONS

03/31/2026	LFG	ANALYZE ELECTION RESULTS, TELEPHONE CONFERENCES WITH, AND REVIEW AND REPLY TO E-MAILS FROM TOWN CLERK AND TOWN MANAGER RE: ELECTION WARRANT, TALLY SHEETS AND PUBLIC STATEMENT.	1.80
		SUBTOTAL:	<hr/> 1.80 \$450.00



			3.50	\$322.97
SUBTOTAL:				
TOWN MEETINGS (R)				
03/31/2026	LFG	ANALYZE ISSUES RE: QUANTUM OF VOTE FOR VARIOUS ARTICLES.	0.50	
04/06/2026	LFG	REVIEW SPECIAL TOWN MEETING PETITION AND RELATED MATTERS.	0.50	
04/08/2026	LFG	ANALYZE ISSUES RE: CITIZEN PETITION.	0.20	
04/14/2026	LFG	REVIEW PETITIONED ARTICLE SUPPORTING SO-CALLED "BOTTLE BILL" PENDING AT GENERAL COURT AND E-MAIL TOWN MANAGER RE: FORM.	0.40	
04/15/2026	LFG	LEGAL RESEARCH, E-MAIL AND VIDEO CONFERENCE WITH TOWN MANAGER RE: PETITIONED RECALL SPECIAL LEGISLATION, OTHER RECALL SESSION LAWS, AND RELATED MATTERS.	2.10	
04/17/2026	LFG	FURTHER LEGAL RESEARCH, REVIEW UPDATED PETITIONED RECALL SPECIAL ACT, AND E-MAIL TOWN MANAGER.	0.90	
04/27/2026	LFG	ANALYZE ISSUES RE: TOWN MEETING PROCEDURES.	0.30	
04/28/2026	LFG	ANALYZE ISSUES AND PREPARE FOR TOWN MEETING.	0.60	
04/28/2026	LFG	PREPARE FOR AND ATTEND SELECT BOARD MEETING RE: PETITIONED ARTICLES.	3.50	
05/01/2026	LFG	REVIEW MOTIONS AND PREPARE FOR SPECIAL TOWN MEETING.	1.30	
05/01/2026	LSS	REVIEW WARRANT AND MOTIONS; PREPARE FOR TOWN MEETING.	4.60	
05/04/2026	EMB	TRAVEL TO AND ATTEND TOWN MEETING (NO CHARGE).	6.40	
05/04/2026	LFG	PREPARE FOR SPECIAL TOWN MEETING.	0.40	
05/04/2026	LSS	EXCHANGE E-MAILS WITH TOWN MANAGER AND ASSISTANT TOWN MANAGER RE: MOTIONS AND PREPARE FOR AND ATTEND TOWN MEETING.	12.30	
05/05/2026	LSS	EXCHANGE E-MAILS WITH TOWN MANAGER AND ASSISTANT TOWN MANAGER; PREPARE FOR AND ATTEND TOWN MEETING.	10.80	
05/05/2026	MRR	REVIEW ISSUES WITH MOTION FOR PETITIONED ARTICLE.	0.30	
05/06/2026	LSS	TELEPHONE CONFERENCE WITH TOWN MANAGER AND ASSISTANT TOWN MANAGER RE: ARTICLE 38; PREPARE FOR AND ATTEND TOWN MEETING.	6.80	
05/06/2026	MRR	REVIEW ISSUES WITH MOTIONS.	0.20	
05/07/2026	LFG	PREPARE FOR TOWN MEETING.	0.20	
05/07/2026	LSS	REVIEW CORRESPONDENCE FROM TOWN MANAGER RE: PETITIONED ARTICLES; PREPARE FOR SPECIAL TOWN MEETING.	1.60	
05/11/2026	LSS	REVIEW WARRANT AND ATTEND VIDEO MEETING TO PREPARE MEETING FOR SPECIAL TOWN MEETING.	1.60	
05/12/2026	LSS	PREPARE FOR SPECIAL TOWN MEETING.	1.10	
05/15/2026	LFG	PREPARE FOR SPECIAL TOWN MEETING.	2.50	
05/15/2026	LSS	PREPARE FOR SPECIAL TOWN MEETING.	4.90	

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05/15/2026	MAD	PREPARE FOR SPECIAL TOWN MEETING; REVIEW WARRANT ARTICLES AND RECENT RECALL SPECIAL ACTS.	1.00	
05/18/2026	LSS	REVIEW FACTS AND LEGAL ISSUES RE: MOTION TO AMEND; PREPARE FOR SPECIAL TOWN MEETING.	1.40	
05/19/2026	LSS	PREPARE FOR SPECIAL TOWN MEETING.	1.50	
05/20/2026	LSS	EXCHANGE E-MAILS WITH TOWN MODERATOR; PREPARE FOR AND ATTEND SPECIAL TOWN MEETING.	10.70	
05/20/2026	MAD	PREPARE FOR AND ATTEND SPECIAL TOWN MEETING.	8.20	
05/29/2026	LFG	DRAFT MEMORANDUM TO TOWN MANAGER RE: SPECIAL ACT APPROVALS AT TOWN MEETING, FILING WITH GENERAL COURT, AND RELATED MATTERS.	1.50	
		SUBTOTAL:		<hr/> 88.30 \$7,557.49

**CONTRACTS (R)**

05/22/2026	DJD	CAMP SEWATARO ARTS AND CRAFTS BUILDING PROJECT - TELEPHONE CONFERENCE WITH FACILITIES DIRECTOR RE: BID AND CONTRACT DOCUMENTS AND USE OF LIQUIDATED DAMAGES CLAUSE; REVIEW BID AND CONTRACT DOCUMENTS AND E-MAIL DIRECTOR RE: COMMENT ON LANGUAGE FOR LIQUIDATED DAMAGES.	0.30	
05/26/2026	DJD	NORTH, MOSMAN AND POWDER MILL ROAD INTERSECTION PROJECT - REVIEW E-MAIL FROM PUBLIC WORKS DIRECTOR RE: CONTINUING DISPUTE WITH PAVING SUBCONTRACTOR.	0.10	
05/27/2026	DJD	NORTH, MOSMAN AND POWDER MILL ROAD INTERSECTION PROJECTS - REVIEW PAVING SUBCONTRACTOR'S MEDIATION REQUEST TO CONTRACTOR AND RELATED CORRESPONDENCE.	0.30	
05/29/2026	DJD	NORTH, MOSMAN AND POWDER MILL ROAD INTERSECTION PROJECTS - TELEPHONE CONFERENCE WITH PUBLIC WORKS DIRECTOR RE: DISPUTE OVER PAVING WORK, DISCUSSIONS WITH CONTRACTOR AND OPTIONS FOR RESOLVING TOWN-CONTRACTOR-SUBCONTRACTOR PAYMENT CLAIMS; REVIEW ISSUES FOR CLOSE OUT AGREEMENT.	0.40	
		SUBTOTAL:		<hr/> 1.10 \$101.50

**MARIJUANA**

05/04/2026	NJC	REVIEW TOWN'S ZONING BY-LAWS, IDENTIFY RELEVANT FACTS AND LEGAL ISSUES, DRAFT OPINION, AND EXCHANGE E-MAILS WITH TOWN MANAGER RE: MARIJUANA DELIVERIES TO CONSUMERS.	0.50	
		SUBTOTAL:		<hr/> 0.50 \$172.50

TOTAL FEES: 145.30 15,255.83