



Valerio
Dominello &
Hillman, LLC

One University Avenue T 617.862.2005
Suite 300B F 617.862.2025
Westwood, MA 02090 W VDHBoston.com

Eric T. McKenna, Esq.
Eric.McKenna@VDHBoston.com

March 5, 2026

Via Email office@sudburyextendedday.org

Mari Weldon, Executive Director
Sudbury Extended Day, Inc.
365 Boston Post Road
Suite 208
Sudbury, MA 01776

RE: Sudbury Public Schools – RFP Extended Day Program

Dear Ms. Weldon:

We are counsel to the Sudbury Public Schools (“SPS”).

As you know, on January 29, 2026 and in accordance with the requirements of the Massachusetts Procurement Law, G.L. c. 30B, §§ 1, et seq., SPS published a Request for Proposals (“RFP”) including a facilities lease for the operation of an extended day program. The RFP requires sealed proposals to be received by March 26, 2026 at 12 P.M. Consistent with the statute, the RFP expressly sets forth the required submissions, the applicable specifications, the specific evaluation criteria, and the rule of award.

It has come to the attention of SPS that your organization has made a mass emailing to families urging them to engage in activities to support an award to your organization to “ensur[e] that decision-makers understand the broad support for” your organization. This includes signing a petition urging the awarding authority to “protect the continuity and integrity” of the current operation of the program and suggesting that the ultimate award could be based on “assumptions”, “incomplete information”, and the views of a “vocal minority”. In addition, your emailing speculates on the motivation behind the RFP.

Not surprisingly, several members of the community have expressed concerns in response to the emailing and the petition. As you are well aware, a procurement such as this by SPS is mandated by law. The RFP must comply with the statute in order to assure that favoritism plays no role in the award; all responses must be assessed objectively and impartially in light of



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March 5, 2026

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the stated criteria so that public dollars are expended prudently and effectively in public contracts; and the award must be made in a manner that withstands legal challenge by a disappointed respondent. Your emailing is an effort to influence the award outside the parameters of the RFP. Moreover, it creates the perception that SPS can be influenced in its decision by outside factors and also misleads the public as to the lawfulness of the RFP.

Accordingly, this is a demand that your organization immediately cease and desist from these actions.

Very truly yours,

A handwritten signature in black ink that reads 'Eric T. McKenna'.

Eric T. McKenna

ETM:ham

cc: Karyn Jones, Chair
Brad Crozier, Superintendent
Donald Sawyer, Director of Business and Human Resources



Don Sawyer <donald_sawyer@sudbury.k12.ma.us>

Sudbury Extended Day RFP Process - Vendor Communications

1 message

Mary Greeley <Mary.Greeley@vdhboston.com>

Thu, Mar 5, 2026 at 4:32 PM

To: "office@sudburyextendedday.org" <office@sudburyextendedday.org>

Cc: Eric McKenna <Eric.McKenna@vdhboston.com>, "Karyn_jones@sudbury.k12.ma.us" <Karyn_jones@sudbury.k12.ma.us>, "brad_crozier@sudbury.k12.ma.us" <brad_crozier@sudbury.k12.ma.us>, "donald_sawyer@sudbury.k12.ma.us" <donald_sawyer@sudbury.k12.ma.us>

Good Afternoon Ms. Weldon,

In reference to the Sudbury Extended Day RFP Process, please see attached Cease and Desist Letter.

Thank you,

Mary Greeley

Administrative Assistant



One University Avenue

Suite 300B

Westwood, MA 02090

617.862.2005

617.862.2025 - fax

Mary.Greeley@VDHBoston.com

www.VDHBoston.com

NOTE:

The information contained in this electronic mail document is attorney-client privileged material.

If you believe you have received it in error, we would be grateful if you called us at (617) 862-2005.

Non-clients are hereby advised that any use, dissemination, distribution or reproduction of this communication is strictly prohibited.

 **SED Cease and Desist Letter.pdf**
225K



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Invoice Date: April 6, 2026

Sudbury School Committee
40 Fairbanks Road
Sudbury, MA 01776

Attn: Karyn Jones, Chair

BREAKDOWN OF LEGAL SERVICES RENDERED

Previous Balance	Fees	Expenses	Payments	Balance Due
2025-00 Labor and School Law Matters				
12,676.17	13,011.50	0.00	-5,269.42	<u>\$20,418.25</u>



Sudbury School Committee
 40 Fairbanks Road
 Sudbury, MA 01776

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 April 6, 2026

Account No.: 2025.00
 Invoice No.: 80

Attn: Karyn Jones, Chair

RE: Labor and School Law Matters

			Hours	
03/01/2026	JF	Procurement: Review EDP RFP; research c. 30B issue; review email, assess response	1.10	291.50
	ETM	RFP: Attention to documents; communications with Superintendent	0.10	26.50
03/02/2026	JF	Procurement: Follow up on c. 30B issue regarding ED Program; review minutes regarding prior procurement matter	0.60	159.00
	JF	AI Policy: Draft revisions to AI Policy	0.60	159.00
	JFK	OML Complaint: Attention to matter, conference and communications regarding the same	0.20	53.00
	ETM	RFP: Attention to documents; communications with Superintendent	0.40	106.00
	ETM	MNA Bargaining: Attention to documents; communications with Superintendent; attend meeting	1.40	371.00
	AMN	Personnel Matter: Prepare for Executive Session meeting; attend executive session; strategize review of additional information.	2.20	583.00
03/03/2026	JF	Cease and Desist: Draft potential cease and desist regarding c. 30B ED Program	0.80	212.00
	JFK	Media Inquiry: Communications regarding matter	0.20	53.00
	ETM	MNA Bargaining: Attention to documents; communications with Superintendent; attend meeting	4.10	1,086.50
	AMN	Personnel Matter: Review and strategize response email from Ms. Jones; review additional employee information.	0.60	159.00
	AMN	Policy Review (AI): Review potential edits to policy	0.10	26.50
03/04/2026	JFK	AI Policy: Review policy, research on issues related to		

RE: Labor and School Law Matters

			Hours	
		matter; communications regarding the same	0.20	53.00
	JFK	OML Complaint: Draft response to complaint, review complaint and client documents, legal research on issues related to matter conferences and communications regarding matter	2.80	742.00
	ETM	MNA Bargaining: Attention to documents; communications with Superintendent and Ms. McCreedy	0.20	53.00
03/05/2026	EBV	PRR: Review latest public records request and review resident email. (no charge)	0.10	n/c
	AMN	Personnel Matter: Call with Attorney Gonzalez; confer with Ms. Jones; strategize next steps.	2.00	530.00
	ETM	MNA Bargaining: Attention to documents; communications with Superintendent	0.20	53.00
	ETM	SEA Issues: Attention to documents; communications with Superintendent	0.20	53.00
	ETM	RFP Issues: Attention to documents; communications with Superintendent and Committee chair	0.50	132.50
	JF	Cease and Desist: Revise draft cease and desist letter c. 30B ED Program	0.30	79.50
	JFK	OML Complaint: Draft response to complaint, conferences and communications regarding matter	1.50	397.50
03/06/2026	EBV	Emails: Receive and review 6 emails from residents, the Sudbury Weekly, and Ms. Burnard; forward same. (0.30 hours)	0.20	53.00
	AMN	Personnel Matter: Review emails and strategize response; review communication from Ms. Jones; communication with Ms. Jones; prepare for executive session meetings and review response to OML complaint.	1.00	265.00
	ETM	MNA Bargaining: Attention to documents; communications with Mr. Carbonneau	0.40	106.00
	ETM	RFP Issues: Attention to documents; communications with Committee chair	0.40	106.00
	JF	Cease and Desist: Follow up on 30B cease and desist ED Program	0.30	79.50
	JFK	OML Complaint: Draft response to complaint, review complaint documents, conference and communications regarding the same	0.80	212.00

RE: Labor and School Law Matters

			Hours	
03/07/2026	EBV	Email: Review 3/7/26 communication from the Sudbury Weekly; communication regarding forwarding same. (0.10 hours - no charge)	0.10	n/c
03/08/2026	EBV	Email: Review 3/7/26 communication from Ms. Burnard and from the Sudbury Weekly; communication regarding forwarding same. (0.10 hours - no charge)	0.10	n/c
03/09/2026	AMN	Personnel Matter: Review communications from Ms. Jones; draft response to same.	1.60	424.00
	ETM	MNA Bargaining: Attention to documents; communications with Mr. Carbonneau	0.20	53.00
	JFK	OML Complaint (N.B.): Conferences and communications regarding the same	0.70	185.50
03/10/2026	JFK	OML Question: Communications regarding the same	0.20	53.00
	AMN	Personnel Matter: Review communication from Ms. Jones; review communications in order to draft notice.	1.30	344.50
03/11/2026	JFK	OML Questions: Research on issues related to matter, conference and communications regarding the same	0.80	212.00
	AMN	Personnel Matter: Prepare for meeting with School Committee; call from Ms. Jones.	1.50	397.50
03/12/2026	JF	Cease and Desist: Review letter from ED Program vendor regarding c. 30B issue; assess issue re appearance regarding award committee members	0.70	185.50
	ETM	MNA Bargaining: Attention to documents; communications with Superintendent	0.10	26.50
	ETM	RFP Issue: Attention to documents; communications with Committee Chair and counsel	0.40	106.00
	AMN	Agenda Items: Review communications from Ms. Jones regarding RFP, DESE Submission, and Training; research and strategize responses; conference with Ms. Jones.	3.50	927.50
	THC	SC PR Issue: Telephone discussion with Attorney Noonan regarding privileged records.	0.10	26.50
03/13/2026	AMN	Attend Executive Session regarding negotiations; call to opposing counsel; update Ms. Jones.	0.80	212.00
	ETM	RFP Issue: Attention to documents; communications with		

RE: Labor and School Law Matters

			Hours	
		Committee Chair and counsel (no charge)	0.10	26.50
03/16/2026	JFK	Public Records Request: Conference and communications regarding matter	0.30	79.50
	AMN	Personnel Matter: Provide draft agreement to Ms. Jones for review; confer with Ms. Jones regarding same; provide same to Counsel for Employee; email with District.	1.70	450.50
	MPM	PRR (3/12/26 request): Draft PRR Response	0.60	159.00
	ETM	MNA Bargaining: Communications with Mr. Carbonneau and bargaining team	0.20	53.00
03/17/2026	ETM	MNA Bargaining: Communications with bargaining team	0.10	26.50
	AMN	Personnel Matter: Update document and provide to counsel for employee; call with employee counsel re: modifications to agreement; review such modification; email to Ms. Jones regarding same.	1.70	450.50
03/18/2026	ETM	Complaint: Attention to documents	0.20	53.00
	AMN	Personnel Matter: Call to counsel regarding settlement; update draft settlement accordingly.	0.20	53.00
03/19/2026	JF	Ethics Complaint: Review ethics complaint, assess procedure	0.40	106.00
	ETM	MNA Bargaining: Communications with Mr. Carbonneau and bargaining team	0.20	53.00
	ETM	Complaint: Communications with Superintendent	0.50	132.50
	AMN	Personnel Matter: Update draft agreement and provide to Ms. Jones for review; confer with Ms. Jones; call with employee counsel; send updated draft to employee counsel; review communications; review counter proposals and revise; provide same to Ms. Jones for review.	1.70	450.50
	EBV	Attorney-Client Communication: Communications from Ms. Burnard and from Ms. Jones. Follow up communication from Ms. Burnard. Communication regarding same. (0.15 hours)	0.10	26.50
03/20/2026	JFK	Public Records Requests: Conference and communications regarding multiple requests	0.30	79.50
	AMN	Personnel Matter: Call with Ms. Jones regarding		

RE: Labor and School Law Matters

			Hours	
		agreement and statement; edits to same; call with employee's counsel regarding same; update agreements and statement and send to counsel for review. Ethics Complaint: Strategize responses to information requests and ethics matter.	2.20	583.00
	EBV	Public Records Request (Gleason): Review public records request from Ms. Gleason and forward same to Attorney King. (no charge)	0.10	n/c
	ETM	Complaint: Communications with Superintendent	0.60	159.00
03/21/2026	EBV	Attorney-Client Communication: Communications from Ms. Burnard and from Ms. Jones. Respond to Ms. Jones.	0.10	26.50
03/23/2026	JFK	Public Records Request (C.G.): Draft response to request, communications regarding the same	0.20	53.00
03/24/2026	ETM	Information Request: Attention to bargaining documents; communications with Superintendent	0.20	53.00
	EBV	Public Records Request (C.G.): Communication from Ms. Gleason; forward same. (no charge)	0.10	n/c
03/25/2026	EBV	Public Records Request (C.G.): Communication from Ms. Jones regarding public records request from Ms. Gleason; forward same. (no charge)	0.10	n/c
	ETM	Information Request: Attention to bargaining documents; communications with Superintendent (no charge)	0.20	n/c
	JFK	150E Request: Research on issues related to matter, communications regarding the same	0.20	53.00
03/26/2026	EBV	Public Records Request: Review communication from Mr. Crozier. (no charge)	0.10	n/c
	EBV	Committee Member Request: Review email from Ms. Burnard. (no charge)	0.10	26.50
03/27/2026	EBV	Public Records Request (C.G.): Email communication from Ms. Gleason regarding request. Email from Ms. Jones regarding same. Communication from Mr. Sawyer. (no charge)	0.10	n/c
	AMN	Personnel Matter: Call with opposing counsel regarding agreement; update to Ms. Jones.	0.30	79.50

RE: Labor and School Law Matters

		Hours	
	ETM SEA Inquiry and PRR request: Communications with Dr. McCready	0.50	132.50
	JFK Public Records Requests: Review multiple requests and client documents, communications regarding the same	0.40	106.00
03/30/2026	AMN Personnel Matter: Review edits from counsel; confer with Ms. Jones; respond to employee counsel.	0.20	53.00
03/31/2026	AMN Personnel Matter: Confer with Ms. Jones regarding next steps.	0.50	132.50
	For Current Services Rendered	<u>49.10</u>	<u>13,011.50</u>
	Total Non-billable Hours	1.00	

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total</u>
Valerio/Elizabeth B.	0.50	\$265.00	\$132.50
Foskett/John	4.80	265.00	1,272.00
King/Jennifer F.	8.80	265.00	2,332.00
Milward/Matthew P.	0.60	265.00	159.00
McKenna/Eric T.	11.20	265.00	2,968.00
Noonan/Ann Marie	23.10	265.00	6,121.50
Costello/Thomas H.	0.10	265.00	26.50

Total Current Invoice	13,011.50
Previous Balance	\$12,676.17
Total Payments	-5,269.42
Balance Due	<u>\$20,418.25</u>

PREVIOUS BALANCE DETAILS

<u>Stmt Date</u>	<u>Stmt #</u>	<u>Billed</u>	<u>Due</u>
03/05/2026	79	7,406.75	<u>7,406.75</u>
			<u>7,406.75</u>